

## *Horicon Phoenix Program*

### *May 2012 Monthly Meeting Minutes*

*Sunday, May 6<sup>th</sup> 2012*

- The meeting was called to order at 6:02pm by President Dan Buchner. Members present were: Tammy Baltzley, Melissa Keenan, Kathy Knop, Jen Rettmann, Lance Keenan, and Shannon Barniskis.
- Jen Rettmann motioned to approve the April minutes with a 2<sup>nd</sup> motion by Dan. Motion carried.
- Public appearances
  - Lance Keenan, Ag Teacher at Horicon High School awarded the Phoenix Program with a Certificate of Appreciation from the Horicon FFA.
- There was no treasurer's report but Dan provided a rough financial report.
- Correspondence and bill paying
  - Dan reported we received a Thank You letter from The Historical Society for the Phoenix Grant they were awarded.
  - Dan provided a contract from Five-Star Fireworks for the Labor Day celebration.
- Organization Committee Report (Dan Buchner, Chair)
  - Website update: Dan reported there has been no progress using word press. Dan will work with Shannon to update the website and make it simpler.
  - 501c3 status update: Dan reported that we received a letter from the IRS requesting a conformed (stamped) copy of our Articles of Incorporation that were filed with the State. They also need confirmation that we no longer operate under the tax-exempt status of the Horicon Area Foundation. Dan contacted Fred Schwertfeger regarding this.
- Promotion Committee Report (Kathy Knop, Chair)
  - Community Garden update (Julie): Lance is the volunteer handyman and is available to help fix things as they break down. Many plants were added to the garden, but only a few survived the cold spell at the end of April. The green manure system is up and running - we planted peas, beans, and buckwheat in the unused plots. Tony Schuett is the student who has been hired to do grass cutting, weeding, etc. Next planting day will be Sunday, May 20<sup>th</sup> at 2pm.
  - Labor Day Weekend Discussion
    - **Saturday, September 1<sup>st</sup>**
      - 5 K run 7:00 a.m.
      - Disc Golf Tournament 9:00 a.m.
      - Ice cream social 5 - 7 p.m.
      - Entertainment (musician to be announced) 5:30 - 7:00
    - **Sunday, September 2<sup>nd</sup>**
      - Phoenix Program cookout fundraiser - food available from 5 - 7 p.m.
      - Family entertainment - David Stokes, Naturalist 6 - 7 p.m.
      - Band (to be announced) performs from 7 - 8:30ish
      - Fireworks at dusk
    - Shannon will create a flyer for the event and include "Other things to do in the area". We need to order T-shirts and purchase race numbers for the Cattail 5K. We will ask area businesses to donate water for the race. We may want to look into a vender for snacks

during the entire weekend (one vender has been approved for Riverbend Park). We may want to look into having the run on the Marsh instead of Riverbend Park. We may need to arrange for port-o-potty's if the run is located anywhere besides the education center.

- River Bend Park Disc Golf Course project report (Dave ): Dan reported that the installation of T-pads should be included on the May agenda.
- May Disc Golf Tourney update (Eric): Dan reported that the tournament has been cancelled due to work being done on the well at the park.
- Market Operations Report (Mark Baltzley, Chair)
  - Summer Concert Series update – power (Dan): Dan reported that power has been installed from the building to the shed. The entire project is well on its way to be completed before June 1<sup>st</sup>.
  - Farm Market Report (Dan): Dan reported we have two new tents and will plan on having a practice set up day before the June monthly meeting. There is a new produce vender using the greenhouse.
  - Extras (Food, children's activities, adult interest update) ~ Tammy: Only one date left for food (July 18<sup>th</sup>). Melissa will ask Leslie if the Friends of Horicon Marsh are interested. We are looking at purchasing two Debit cards and providing some funds to Ms. Sarah from the library to purchase supplies.
  - Fund raising summary ~ Dan: We will have a large donation jar available at the summer concerts.
  - Advertising ~ Dan: Patron sponsor board is ready to go. We will be getting another board made for all other sponsors. We will have 1000 fliers for Beaver Dam Piggly Wiggly.
  - Volunteer Coordinating ~ Jenni: It looks like we have enough people on most days. July 4<sup>th</sup> may be the only day where we could possibly be short handed.
- Economic Restructuring Committee Report (Shannon Barniskis, Chair): Shannon reported that our focus for the next career fair should be small business building and providing information on entrepreneurship opportunities. We should also plan on having a fall job fair.
- There were no grants to discuss or act on.
- Discuss and act on Kiwanis request to help re-do Kiwanis Park entrance sign: We will ask a Kiwanis Member to come to our next meeting to discuss the cost, details, etc.
- Non-Action Discussion
  - Phoenix Grant Application revamp (Shannon): We will be making adjustments to the existing document to make it more user-friendly.
  - Ashley McCormack will be our documentarian for the summer.
  - Future funding situation (Dan): Funding is safe through October 2013. Mike Barniskis has identified an additional funding source.
- **The next meeting will be Sunday, June 3<sup>rd</sup> at 6:00 p.m. at Kiwanis Park. A practice set up will occur beforehand at 5pm.**
- Shannon motioned to adjourn the meeting and Melissa 2<sup>nd</sup>. Motion carried and meeting adjourned at 7:38pm.